

Material Submission Form

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Tape No.	Participants	Length	Audio Format	Delivery (Turn Around Time)	Format	Special Instructions
			<input type="checkbox"/> Type 1 Audio <input type="checkbox"/> Type 2 Audio <input type="checkbox"/> Type 3 Audio	<input type="checkbox"/> Standard (3-5 Bus. Days) <input type="checkbox"/> Rush (1-2 Bus. Days)	<input type="checkbox"/> Audio Cassette <input type="checkbox"/> Microcassette <input type="checkbox"/> VHS <input type="checkbox"/> CD <input type="checkbox"/> DVD <input type="checkbox"/> Mini-Disc	
			<input type="checkbox"/> Type 1 Audio <input type="checkbox"/> Type 2 Audio <input type="checkbox"/> Type 3 Audio	<input type="checkbox"/> Standard (3-5 Bus. Days) <input type="checkbox"/> Rush (1-2 Bus. Days)	<input type="checkbox"/> Audio Cassette <input type="checkbox"/> Microcassette <input type="checkbox"/> VHS <input type="checkbox"/> CD <input type="checkbox"/> DVD <input type="checkbox"/> Mini-Disc	
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Contact Name: _____

Company Name: _____

Email: _____

Signature: _____

Phone Number: _____

Date: _____

Payment Information

Card #: _____

Expiration Date: _____

Type of Card: _____

Name on Card: _____

Street Address: _____

Zip Code: _____

Please Return Audio (Circle One):

Return Mailer Enclosed

Priority Mail (\$5.00)

Fed Ex (Standard Overnight) --Billed to Client

Fed Ex (2 Day) -- Billed to Client

Fed Ex Number: _____
 (If Applicable)